
**Holland Township Board of Education
Milford, NJ 08848**

**Regular Board Meeting
Agenda
September 22, 2009
7:30 P.M.**

A. Call to Order

B. Pledge of Allegiance

C. Welcome

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. Roll Call

Friend____ McDowall____ Moebus____ Posselt____ Scott____ Somers____
Soucie____ Geissler____ Scheibener____

E. Correspondence/Presentations

Awards and Certificates for 8th Grade Band Elective Concert

F. Approval of Minutes of Previous Meetings

August 25, 2009 Regular Board Meeting and Executive Session

Friend____ McDowall____ Moebus____ Posselt____ Scott____ Somers____
Soucie____ Geissler____ Scheibener____

G. Comments: Board President

H. Comments: Superintendent

2008-2009 Violence and Vandalism Report

I. Comments: Public – Agenda Items Only

Superintendent Action Items

J. Education

1. Approve 2009-2010 Class/Field Trips J-1
RESOLVED that the Holland Township Board of Education approves the 2009-2010 class/field trips.
2. 2008-2009 Violence and Vandalism Report J-2
RESOLVED that the Holland Township Board of Education approves the Violence and Vandalism Report for the 2008-2009 school year.
3. School Violence Awareness Week
RESOLVED that the Holland Township Board of Education declares the week of October 19-23, 2009 as School Violence Awareness Week.

Friend____ McDowall____ Moebus____ Posselt____ Scott____ Somers____
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K. Personnel

1. Approve Staff Attendance at Conferences/Workshops K-1
RESOLVED that the Holland Township Board of Education approves staff attendance at conferences.
2. Approve Staff Summaries of Approved Conferences/Workshops K-2
RESOLVED that the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

3. Approve Revised Employment Contract for Interim Superintendent K-3
RESOLVED that the Holland Township Board of Education approves the revised contract of employment between the Holland Township Board of Education and Dr. George Petty, Interim Superintendent, beginning July 1, 2009 through October 16, 2009 at a per diem rate of \$600 per day, as per the contract terms and conditions.

4. Approve Superintendent's Contract 2009-2013 K-4
RESOLVED that the Holland Township Board of Education approves the employment contract and salary for the Superintendent, Emil J. Suarez, beginning October 17, 2009 through June 30, 2013;

WHEREAS the contract has been approved by the Assistant Commissioner of Education, Dr. Gerald Vernotica;

RESOLVED that the Holland Township Board of Education approves the 2009-2010 prorated salary of \$150,000.

5. Accept Resignation of Classroom Aide K-5
RESOLVED that the Holland Township Board of Education accepts the resignation of Ryan Iobst, Classroom Aide, as of August 28, 2009.

6. Accept Resignation of Assistant Volleyball Director K-6
RESOLVED that the Holland Township Board of Education accepts the resignation of Eileen Brown as the Assistant Volleyball Director.

7. Approve Assistant Volleyball Director K-7
RESOLVED that the Holland Township Board of Education approves Stephanie Wargin as the Assistant Volleyball Director for the 2009-2010 school year. Stipend: \$1,367.

8. Approval Medical Leave K-8
RESOLVED that the Holland Township Board of Education approves Maria Perna's medical leave from November 3, 2009 – January 3, 2010.

9. Approve Mentor

RESOLVED that the Holland Township Board of Education approves the following staff member as a mentor for the 2009-2010 school year:

Mentor	Provisional Teacher	Stipend
Joan Lies	Wade Chilmonik	\$550

10. Approve Substitute Teacher/Aide

K-9

RESOLVED that the Holland Township Board of Education approves Janet Huber as a substitute teacher/aide.

11. Approve Substitute Teacher

K-10

RESOLVED that the Holland Township Board of Education approves Christina Dipaolo as a substitute teacher.

12. Approve Substitute Secretary

K-11

RESOLVED that the Holland Township Board of Education approves Connie Rockafellow as a substitute secretary.

13. Approve Substitute Custodian

K-12

RESOLVED that the Holland Township Board of Education approves Anthony Culcasi as a substitute custodian.

14. Approve Elizabeth Vocke's Movement on Salary Guide

K-13

RESOLVED that the Holland Township Board of Education approves Elizabeth Vocke's movement on the Salary Guide effective September 1, 2009 to Step 3 BA+15, \$45,164.

15. Approve Lauren Callahan's Movement on Salary Guide

K-14

RESOLVED that the Holland Township Board of Education approves Lauren Callahan's movement on the Salary Guide effective September 1, 2009 to Step 3 BA+15, \$45,164.

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L. Policy

M. Finance & Facilities

1. Approve Transfer of Funds for the 2009-2010 School Budget M-1
RESOLVED that the Holland Township Board of Education approves the report of line item transfers within the 2009-2010 school budget, pursuant to Policy # 3160.
2. Accept Monthly Financial Report M-2
RESOLVED that the Holland Township Board of Education accepts the monthly financial reports of the Board Secretary, Form A148, and the Treasurer, Form A149 for the month ending **July 31, 2009**;
WHEREAS the Board of Education has received the Reports of the Secretary and Treasurer for the month of July 2009; and
WHEREAS these reports show the following balances on **July 31, 2009**

<u>Fund</u>	<u>Board Secretary Cash Balance</u>	<u>Treasurer Cash Balance</u>
(10) General Fund	\$1,484,972.06	\$1,484,972.06
(10) Capital Reserve	\$ 458,708.60	\$ 458,708.60
(20) Special Revenue Fund	-\$ 28,707.89	-\$ 28,707.89
(30) Capital Projects Fund	\$.33	\$.33
(40) Debt Service Fund	\$ 55,543.03	\$ 55,543.03
TOTAL	\$1,970,516.13	\$1,970,516.13

And, WHEREAS in compliance with N.J.A.C. 6:20-2A.10(d), the Secretary has certified that, as of the date in the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education; NOW, THEREFORE BE IT

RESOLVED that the Holland Township Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting; and be it

FURTHER RESOLVED in compliance with N.J.A.C. 6:20-2A.10(e), the Holland Township Board of Education certifies that after review of the Secretary's

monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account for fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

3. Approve Payment of the Bill List

M-3

WHEREAS the Board Secretary has presented a payroll check register for July 15, 2009 in the amount of \$99,494.79.

With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$97,697.94
(20) Special Revenue Fund	\$ 1,796.85
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	\$ 99,494.79

4. Approve Payment of the Bill List

M-4

WHEREAS the Board Secretary has presented a payroll check register for July 31, 2009 in the amount of \$92,852.10.

With the recommendation that it be paid; Now therefore be it

RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$89,331.30
(20) Special Revenue Fund	\$ 3520.80
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	\$ 92,852.10

5. Approve Payment of the Bill List

M-5

WHEREAS the Board Secretary has presented a payroll check register for August 14, 2009 in the amount of \$70,142.29.

With the recommendation that it be paid; Now therefore be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$68,369.74
(20) Special Revenue Fund	\$ 1772.55
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	70,142.29

6. Approve Payment of the Bill List

M-6

WHEREAS the Board Secretary has presented a check register for August 31, 2009 in the amount of \$55,869.82.

With the recommendation that it be paid; Now therefore be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$55,869.82
(20) Special Revenue Fund	\$ 0
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	\$ 55,869.82

7. Approve Payment of the Bill List

M-7

WHEREAS the Board Secretary has presented a check register for September 22, 2009 in the amount of \$612,166.68. With the recommendation that it be paid; Now therefore be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting.

<u>Fund Expense</u>	<u>Bill List Amount</u>
(10) General Fund	\$ 607,847.39
(20) Special Revenue Fund	\$ 4319.29
(30) Capital Projects Fund	\$ 0
(40) Debt Service Fund	\$ 0
TOTAL	\$ 612,166.68

8. Approve ARRA (American Reinvestment and Recovery Act – IDEA Fund Expenditures

RESOLVED that the Holland Township Board of Education accepts the ARRA (American Reinvestment and Recovery Act) IDEA Funds in the amounts of IDEA Basic \$139,955 and IDEA Preschool \$5,061; and

WHEREAS the funded grant program will be available through June 2011 for special education appropriations;

FURTHER RESOLVED the Holland Township Board of Education approves the submission of the grant with the following salary positions paid through the use of the ARRA – IDEA funds:

\$5,438, Extended SY Teacher 2009-10: Renee Delsordo

\$3,348, Extended SY Teacher Aide 2009-10: Shelli Deckert

\$26,133, School Year Paraprofessional 2009-10:

Sylvia Donaldson 100% contractual salary;

WHEREAS, the \$26,133 paraprofessional salary will be treated as local funds for the purpose of meeting the maintenance of fiscal effort, as supplanting funds for the general budget expenditures.

Friend____ McDowall____ Moebus____ Posselt____ Scott____ Somers____
Soucie____ Geissler____ Scheibener____

N. Communications Committee

- O. Board Goals/Timelines
Review current Board goals
Review Board's timelines

- P. Supplementary Matters

- Q. Comments: Public – General

- R. Executive Session

MOTION: Enter Executive Session

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

And be in further RESOLVED that the discussion in Executive Session be disclosed in the minutes to be released at the next regular meeting of the Board, provided the Board's consideration of the subject matter has been closed, or that such matters that adversely affect the rights of prospective, current, or past public officers or personnel of the board, such individuals have in writing requested the disclosure of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

Friend____ McDowall____ Moebus____ Posselt____ Scott____ Somers____
Soucie____ Geissler____ Scheibener____

MOTION: Enter Public Session

Friend____ McDowall____ Moebus____ Posselt____ Scott____ Somers____
Soucie____ Geissler____ Scheibener____

- S. Adjournment